



Submitting Clarification Questions

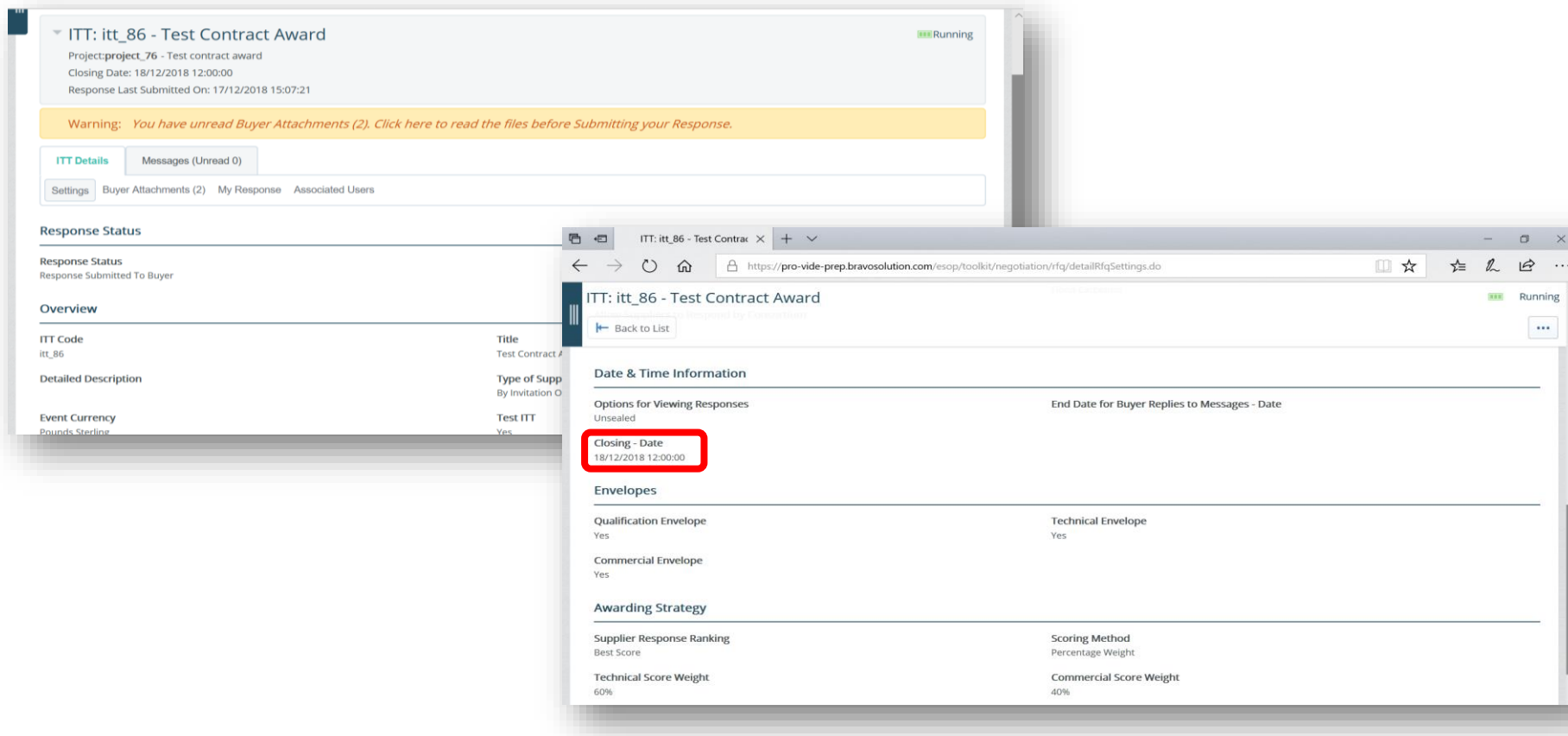
Once you've been invited to respond to an ITT, you can see the close date and time from ITT Details tab, Settings.

The screenshot displays the Bloom procurement system interface. At the top, the Bloom logo and tagline are visible, along with a user greeting: "Welcome Fiona Carpenter". The main content area shows details for an ITT titled "ITT: itt_86 - Test Contract Award", which is in a "Running" status. Key information includes the project name "project_76 - Test contract award", a closing date of "18/12/2018 12:00:00", and a response submission deadline of "17/12/2018 15:07:21". A yellow warning banner indicates that there are unread buyer attachments. Below this, a navigation bar includes tabs for "ITT Details" and "Messages (Unread: 0)". The "Response Status" section shows "Response Submitted To Buyer".

The "Message" form is the primary focus, with several elements highlighted by red boxes:

- The "Send Message" button is highlighted in green.
- The "Subject" input field, containing the text "ITT Clarification Question", is highlighted with a red box.
- The "Message" text area, containing the text "Please clarify what you mean in question 2 of the technical section", is highlighted with a red box.

Other visible elements include "Save as Draft" and "Cancel" buttons, and an "Attachments" section at the bottom right.



You can submit any clarification questions through the system as required through the Messages tab, Create Messages. You need to enter a subject and your message and press Send Message. This will send the message to Bloom Procurement Operations and they will respond through the system that can be seen from Messages tab, Received Messages

Please Note: Bloom will only respond to clarifications through the system messages and will not respond to any clarification questions that are sent via email.